

A meeting of the **OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)** will be held in **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 3 FEBRUARY 2022** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Customers and Partnerships) meeting held on 6th January 2022.

Contact Officer: B Buddle
01223 752549

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

Contact Officer: B Buddle
01223 752549

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 9 - 16)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

Contact Officer: H Peacey
388169

4. HUNTINGDONSHIRE TREE STRATEGY REVIEW 2020 - 2030 ANNUAL UPDATE (Pages 17 - 40)

The Panel is invited to comment on the Huntingdonshire Tree Strategy Review 2020 - 2030 Annual Update. Huntingdonshire Canopy Report to follow.

Contact Officer: T Miles
01480 388679

5. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 41 - 48)

The Overview and Scrutiny Work Programme is to be presented to the Panel.

Contact Officer: B Buddle
01223 752549

1 day of February 2022



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

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Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mrs Beccy Buddle, Democratic Services Officer (Scrutiny), Tel No. 01223 752549/e-mail Beccy.Buddle@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Please be reminded that face coverings should be worn throughout the meeting. Members and Officers can remove their face mask when speaking. Additionally, those in attendance are encouraged to undertake a Lateral Flow Test within 12 hours of attendance at any meeting. If however you are experiencing COVID symptoms on the day of the meeting please do not attend.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS) held in Civic Suite, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN on Thursday, 2 December 2021.

PRESENT: Councillor D M Tysoe – Chairman.
Councillors T D Alban, B S Banks, I D Gardener, Mrs M Kadewere, H V Masson, C Smith and Mrs S R Wilson.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors R D'Souza, D A Giles and Mrs S Smith.

IN ATTENDANCE: Councillors Mrs M L Beutell and S J Criswell.

26. MINUTES

The Minutes of the meeting held on 7th October 2021 was approved as a correct record and signed by the Chairman.

27. MEMBERS' INTERESTS

No declarations were received.

28. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which has been appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st December 2021 to 31st March 2022.

29. LITTER MINIMISATION STRATEGY

By means of a report by the Operations Manager Environmental Services (a copy of which is appended in the Minute Book) the Litter Minimisation Strategy was presented to the Panel.

Following a question from Councillor Gardener, the Panel heard that there were plans to roll out bin sensors in bins beyond town centres and that it was hoped that grants would be available to fund this. The Panel also heard that the Council were working together with National Highways to find a solution to littering in laybys along major routes across the district.

Having heard concerns from Councillor Alban regarding the low number of prosecutions for fly tipping offences despite the hard work from the Enforcement Team, the Panel were assured that the team continues to work diligently to ensure fly-tippers are held to account. Members also heard that intelligence was shared with neighbouring authorities and that a revised enforcement policy would be developed

next year.

Following a comment from Councillor Gardener regarding human waste being thrown from HGVs into residential land, the Panel were advised that such acts could be reported on the Council's website.

Councillor Banks enquired if there were known littering hotspots across the district and the Panel heard that the team were aware of hotspots and continued to share intelligence to monitor this situation.

Councillor Wilson observed that education and changing behaviours would be key to successfully reducing waste across the district. The Panel heard that the team currently work with schools to help educate young people but that this needs to extend to adults and that several schemes are being developed to assist with the implementation of this. Members heard that plans to reduce litter bins were being developed with the onus on the public to take rubbish home with them and allow for more efficient recycling due to a reduction in contamination of recyclable waste.

Councillor Tysoe praised the hard work of Officers and the associated teams for all their efforts in minimising litter across the district.

It was thereupon

RESOLVED

that the Cabinet endorse the recommendations contained within the report.

30. COVID 19 DISTRICT IMPACT ASSESSMENT

By means of a report by the Assistant Director Recovery and the Recovery Programme Manager (a copy of which is appended in the Minute Book) the COVID-19 District Impact Assessment was presented to the Panel.

The Panel heard that the impact assessment underpins the focus of the Council, its communities and partners in achieving an environment, within which, Huntingdonshire and its residents can thrive, protecting and enhancing the natural beauty of the area and ensuring the creation of sustainable places where people want to live. It was also acknowledged that many of the issues identified could not be addressed purely by the Council as some are the responsibility of partners. The impact assessment will allow the Council to take a lead with partners and communities with an evidence base to support a safe and healthy environment, deliver economic growth and create opportunities for the people of Huntingdonshire.

Councillor Alban queried whether the statistics in the report related to Huntingdonshire or Cambridgeshire. The Panel were advised that there was a mixture of district, county and national level statistics. The Panel also heard that some data was not readily available and that due to its nature, may quickly become out of date, however positive relationships were being developed with other local authorities to enable the sharing of and better quality of data. Councillor Alban

requested clarity in future reports around data origination.

The Panel heard from Executive Councillor Criswell that the positive relationships developed with town and parish councils during the pandemic would be built on. The intention of the Impact Assessment was to integrate the work into existing strategies not to create a separate recovery plan thus ensuring business as usual is maintained.

Concerns were raised by Councillor Wilson over the overwhelming amount of data in the report, and also regarding hospital waiting times for non COVID related health concerns. The Panel heard that whilst the Council were very much mindful of such concerns, the focus would remain on what could be influenced and affected by the Council so as to make a positive impact where possible.

Following a question from Councillor Banks on available funding for this work, the Panel heard that this work will become business as usual and integrated into all existing strategies as a future way of working, in order to minimise future pressures on budgets.

Councillor Gardener raised the issue of cycle route improvements, which would have positive benefits on health, active travel and the environment. The Panel heard that an active travel map was being investigated.

The Panel praised the excellent piece of work and thanked the officers involved.

It was thereupon

RESOLVED

that the Panel endorse the recommendations contained within the report.

31. OVERVIEW AND SCRUTINY WORK PROGRAMME

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme was presented to the Panel.

Chairman

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NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor R Fuller, Executive Leader of the Council
Date of Publication: 12 January 2022
For Period: 1 February 2022 to 31 May 2022

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Councillor Mrs M L Beuttell	Executive Councillor for Operations and Environment	3 Elton Road Wansford Cambridgeshire PE8 6JD Tel: 01480 388388 E-mail: Marge.Beuttell@huntingdonshire.gov.uk
Councillor S Bywater	Executive Councillor for Community Resilience and Well-Being	9 Crabapple Close Sawtry Huntingdon PE28 5QG Tel: 07984 637553 E-mail: Simon.Bywater@huntingdonshire.gov.uk
Councillor S J Criswell	Executive Councillor for Recovery	23 The Bank Somersham Huntingdon PE28 3DJ Tel: 01487 740745 E-mail: Steve.Criswell@huntingdonshire.gov.uk

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Agenda Item 3

Councillor R Fuller	Executive Leader of the Council and Executive Councillor for Housing and Economic Development	<p>8 Sarah Grace Court New Road St Ives Huntingdon PE27 5DS</p> <p>Tel: 01480 388311 E-mail: Ryan.Fuller@huntingdonshire.gov.uk</p>
Councillor J A Gray	Executive Councillor for Strategic Finance	<p>Vine Cottage 2 Station Road Catworth Huntingdon PE28 OPE</p> <p>Tel: 01832 710799 E-mail: Jonathan.Gray@huntingdonshire.gov.uk</p>
Councillor D Keane	Executive Councillor for Corporate Services	<p>1 Bells Villas Mill Street Houghton Cambridgeshire PE28 2BA</p> <p>Tel: 01480 467147 E-mail: David.Keane@huntingdonshire.gov.uk</p>
Councillor J Neish	Deputy Executive Leader and Executive Councillor for Strategic Planning	<p>7 Willow Green Needingworth St Ives Cambridgeshire PE27 4SW</p> <p>Tel: 01480 466110 E-mail: Jon.Neish@huntingdonshire.gov.uk</p>

Councillor K Prentice	Executive Councillor for Leisure and Regulatory Services	2 Ushers Court 89 Great North Road Eaton Socon St Neots PE19 8EL Tel: 01480 214838 E-mail: Keith.Prentice@huntingdonshire.gov.uk
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Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Chest Grant Aid Awards 2021/22	Grants Panel	2 Feb 2022 2 Mar 2022 30 Mar 2022		Claudia Deeth, Community Resilience Manager Tel No: 01480 388233 or email: Claudia.Deeth@huntingdonshire.gov.uk		S Bywater & S J Criswell	Customers & Partnerships
Final 2022/23 Budget and Medium-Term Financial Strategy 2023/24 to 2026/27 for February 2022	Cabinet	10 Feb 2022		Eric Symons, Interim Chief Financial Officer Tel No: 01480 388388 or email: Eric.Symons@huntingdonshire.gov.uk		J Gray	Performance & Growth

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
2022/23 Treasury Management, Capital and Investment Strategies	Cabinet	10 Feb 2022		Eric Symons, Interim Chief Financial Officer Tel No: 01480 388388 or email: Eric.Symons@huntingdonshire.gov.uk		J Gray	Performance & Growth
Emergency strategy	Cabinet	10 Feb 2022		Pamela Scott, Housing Strategy and Delivery Manager Tel No: 07874 887465 or email: Pamela.Scott@huntingdonshire.gov.uk		R Fuller	Performance & Growth
A428 Development Consent Order Update***	Cabinet	10 Feb 2022		Claire Burton, Implementation Team Leader Tel No: 01480 388274 or email: Claire.Burton@huntingdonshire.gov.uk		J Neish	Performance & Growth

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Infrastructure Levy Governance	Cabinet	17 Mar 2022		Claire Burton, Implementation Team Leader Tel No: 01480 388274 or email: Claire.Burton@huntingdonshire.gov.uk		J Neish	Performance & Growth
Parking: Agency Agreement for Civil Parking Enforcement in Huntingdonshire	Cabinet	17 Mar 2022		George McDowell, Parking Services Officer Tel No: 01480 388386 or email: George.McDowell@huntingdonshire.gov.uk		Mrs M L Beuttell	Customers & Partnerships
COVID Recovery Programme - Update	Cabinet	17 Mar 2022		Liz Smith, Programme Manager (COVID Recovery) Tel No: 07874 894924 email: Liz.Smith@huntingdonshire.gov.uk		S J Criswell	Performance & Growth

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Cambridgeshire and Peterborough Combined Authority - Local Transport and Connectivity Plan***	Cabinet	17 Mar 2022		Claire Burton, Implementation Team Leader Tel No: 01480 388274 or email: Claire.Burton@huntingdonshire.gov.uk		J Neish	Performance & Growth

Public
Key Decision - NO

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Huntingdonshire Tree Strategy Review 2020 – 2030. Annual Update.

Meeting/Date: Overview and Scrutiny (Customers and Partnership) – 3rd February 2022

Executive Portfolio: Executive Councillor for Strategic Planning, Councillor Jon Neish

Report by: Arboricultural Officer

Ward(s) affected: All

Executive Summary:

This report provides an update on projects and work streams carried out during 2021 under the strategic objectives set by the Huntingdonshire Tree Strategy 2020-2030 and its Action Plan.

The Action Plan focuses on the aims of the Tree Strategy and sets out a clear direction for arboricultural management across all Council services which interact with trees.

The Action Plan prioritises aspects of the Councils arboricultural management and the report reviews the completion of standalone projects set to be completed over 2021. It also provides an update on projects which are in progress and are due to be completed a later point in the plan period.

Of the 7 “High Priority” objectives, 2 objectives (or the outcomes therein) have been met, 3 are on target for completion as per the set timescales and 2 have experienced delays.

This update also gives details of the commissioned Huntingdonshire Canopy Cover Assessment and sets out how this will be taken forward into future work streams across the Council.

RECOMMENDED

To note the work undertaken during 2021 on the Huntingdonshire Tree Strategy Action Plan and endorse the timescale changes and amendments to the document where proposed.

1. **PURPOSE OF THE REPORT**

- 1.1 To provide an update on the outcomes of work streams set out in the Tree Strategy Action Plan during 2021 and to propose changes where required.
- 1.2 To report on the outcomes of a commissioned report which reviews Huntingdonshire's tree canopy cover.

2. **BACKGROUND**

- 2.1 The Huntingdonshire Tree Strategy 2020 – 2030 was adopted by Cabinet in November 2020 and included a 10-year Action Plan which sought to implement aims of the Strategy. In addition, the Tree Strategy set out a mechanism for annual reporting to the Council's Overview and Scrutiny Committee to provide project updates, set out any required alterations or additions to the Action Plan or to note any industry or organisational changes that impact on the Tree Strategy.
- 2.2 The Action Plan is focused on the 7 Key Aims of the Tree Strategy and sets out several objectives under each of the following:
 1. To promote sustainable management of the Council's trees through effective use of our resources.
 2. To maximise the environmental, economic and health benefits of trees across the district;
 3. To fulfil the Council's duty of care in respect of the management of its tree stock;
 4. To create a legacy of tree planting across the district;
 5. To promote community engagement in all aspects of tree planting and management, realising the maximum benefits they can provide;
 6. Make efficient and strategic use of the Council's regulatory powers for the protection of trees of current and future value.
- 2.3 These objectives have been allocated a priority category to ensure that projects and actions which were urgently required or those which act as the basis for latter work are prioritised. The following system was used:

Green	Long term projects which will either evolve over the course of the Action Plan or form part of our core day to day operations
Amber	Tasks that have already commenced or are less time and resource sensitive than those categorised as "red".
Red	Projects that require immediate attention and additional resources

2.4 The Action Plan also sets timescales for project completion and details where additional resources are required.

3. **UPDATE ON ACTIONS UNDERTAKEN IN 2021**

3.1 Year 1 of the Action Plan seeks to complete projects that are urgently required or act as the being of work streams that come to fruition later during the life of the Tree Strategy. During 2021, several high priority projects have formed part of work areas across Development and Operational services, with many spanning the two. While work carried out during 2021 has focussed on the high priority (Red) objectives, some actions in medium and low priority areas were also undertaken as part of usual Council operations. A table showing progress made in respect of all objectives is contained in APPENDIX 1.

3.2 **High priority (Red) project areas:** The Action Plan sets out 7 objectives under the highest priority rating requiring action in 2021. These cover the following areas:

Key Aim	Objective	Project area	Status
1	5	Creation of an internal training programme for all arboricultural staff across HDC services	Not completed
2	4	Development of a tree biosecurity policy	Not completed
3	2	Development of a tree and building subsidence policy	On target
	3	Investigation and development of a tree risk management system (TRMS)	On target
4	3	Increasing urban canopy cover relative to available planting space and aiming to increase overall urban tree canopy cover to a minimum of 20% by 2030.	Objective met
6	2	To digitise the Councils data in relation to Tree Preservation Orders.	On target
	5	To review standard conditions used for tree works applications.	Objective met

3.3 Of the 7 objectives, 2 objectives (or the outcomes therein) have been met, 3 are on target for completion as per the set timescales and 2 have experienced delays.

3.4 Key Aim 4, Objective 3 is aimed at increasing canopy cover across Huntingdonshire. Outcome 1 (commissioning of a Canopy Cover Assessment) was completed in Autumn 2021. Outcomes 2 and 3 under

this objective are on target to be completed during 2022. Further details of the outcomes of this work are included in section 4 of this report.

- 3.5 The digitisation of the Council's Tree Preservation Orders under Key Aim 6, Objective 2 has also been completed. A project to scan all the Council's paper records was undertaken in mid-2021 with all historic hard copy files now digitised.
- 3.6 Objectives which are on target for completion include Key Aim 3, Objective 2 which seeks to develop a Building Subsidence Policy and contains an outcome that requires the approval from Councils insurance Officers and insurers. This is on target to have project scoping completed by the end of Q1 2022.
- 3.7 Key Aim 4, Objective 3 (Investigate and develop a tree risk management system (TRM)) is also on target. A commitment has been initiated to exploring TRM systems, Officers have attended training and are trialling a "Quantified Tree Risk Assessment" system (QTRA). A report will be completed on this system for members approval of adoption. Official adoption of QTRA is required by the systems owner to ensure there is appropriate overall legal responsibility within the organisation using the system.
- 3.8 Key Aim 6, Objective 5 is also on target for completion but slightly delayed in its final stages. This seeks to review the Council's standard conditions used for application for works to protected trees. An initial review of these has been undertaken and a rolling programme of annual review / update of these will be continued to ensure they reflect industry and legal best practice. Final administrative processes are needed to finalise this project
- 3.9 Key Aim 3 Objective 5 has been included in the high priority category in error (timescale for completion by 2025) and will be amended in the Action Plan as a medium priority.
- 3.10 Several outside factors and limited resources across Development and Operations Arboriculture have prevented the completion of Key Aim 1, Objective 5 (staff training programme) and Key Aim 2, Objective 4 (development of a biosecurity strategy). Revised timescales for these are proposed.
- 3.11 The creation and implementation of a staff training program for all officers across HDC with an arboricultural element to their role (Key Aim 1, Objective 5) was proposed to be in place by end 2021. Initial work to explore the Council's legal requirements in relation to arboricultural competence required for tree management roles has commenced which will form the basis of this objective. However, limited availability of resources (principally officer time) has prevented this objective from being completed. This area remains a priority across all HDC arboricultural functions and it is proposed to highlight this project as a priority for 2022.
- 3.12 Key Aim 2, Objective 4 proposed the development and promotion of a biosecurity strategy for all aspects of tree management (and service areas

which interact with trees) at the Council. Project scoping for this objective was due to be completed by end 2021. Work is yet to be started in this area due to a forthcoming consultation on the Government’s proposed Plant Biosecurity Strategy. This project area remains a “High Priority” area, however it is proposed to extend the target date for project scoping to June 2022 to ensure any proposals follow the most current Government and industry best practice and to prevent potentially abortive work.

- 3.13 **Medium priority (Amber) project areas:** In addition to the 7 high priority actions for 2021, a further 3 objectives included elements to be completed in year 1. These cover the following areas:

Key Aim	Objective	Project area	Status
1	4	Development of the Council’s existing tree surveying methods to cover all service areas.	On going
3	1	Development of the Councils surveying methods (Software and hardware)	On going
4	5	Understand and improve establishment rates of new trees on development sites.	Objective not met

- 3.14 Key Aim 1, Objective 4 (tree surveying methods) forms part of ongoing work in the Council’s Operations service area. Integrated customer service and asset management software systems have been explored to assess business suitability. Currently “Ezytreev” tree surveying software is best suited for tree asset management. There are still on-going projects to upgrade the system and to link any software to a TRM system noted above.

- 3.15 Key Aim 3, Objective 1 (Tree Survey Methods; software and hardware) projects have been created to initiate updating current tree surveying software & hardware, different asset management systems have been explored including partnership projects. The objective is still in progress as it requires budget availability, research for suitability / performance and longevity of equipment.

- 3.16 Key Aim 4, Objective 5 (tree establishment rates on development sites) was due for project scoping and reporting by end 2021. Unfortunately, officer changes in Development Services and a focus shift to strategic projects such as the A428 diversion has prevented this from being completed. While this objective remains a priority, it is proposed to extend the target date for project scoping and reporting to end 2022.

- 3.17 **Low priority (Green) project areas worked towards during year 1:** A core element of these objectives covers work which form part of the Councils core day to day operations concerning tree management. Green projects are reviewed as part of service's annual business planning (service plans) and evolve as part of service development.
- 3.18 Key Aim 4, Objectives 1 and 4 (Continued development of the tree planting program and to take part in and support national tree planting events) have formed a major part of the work undertaken by Operations. The arboricultural department has developed and explored opportunities as part of the Councils commitments to increase tree canopy where possible on HDC land. At the end of 2020 tree planting program (March 2021), the Council had planted approximately 20 standard size trees across various open spaces in towns and villages and trialled mass tree whip planting. Under the 2021 tree planting program (November 2021-March 2022) seeks to set 40 standard size (including memorial trees) and undertake woodland regeneration tree planting trials in woodland managed by the Council.
- 3.19 Key Aim 5, Objective 1: (Promote voluntary working parties) has formed a key part of Operations Arboricultural Departments work during 2021. The department has successfully organised community tree planting projects as part of a national incentive under the Queens Green Canopy Jubilee campaign, sponsored by The Woodland Trust. This is one of the Council's first major partnership tree planting campaigns aimed at increasing tree in Huntingdonshire and has seen between 1000-2000 tree whips planted over three selected sites. The first woodland community partnership creation project took place in Godmanchester on the 4th December 2021 seeing residents, community groups and Councillors attending and planting over 400 trees planted. This was followed by local primary schools planting an additional 200 trees. Further commitments with local community groups are in place to complete the project, where approximately 800 tree whips will be planted. In early 2022, the second woodland creation project commenced at Hill Rise Park in St Ives. A partnership project between HDC and a Groundworks Green Recovery volunteer team (with potential for community involvement) is expected to plant between 600 and 1000 tree whips across selected areas within the park. The third site is set to be at Priory Park, St Neots where an extension to the existing woodland will be planted using approximately 400 tree whips.

4. COMMISSIONING OF THE CANOPY COVER ASSESSMENT.

- 4.1 A key project set by the Action Plan was to commission a Canopy Cover Assessment of the district in the first year of the plan period (2021) (Copy APPENDIX 2). Undertaking this assessment early in the life of the Action Plan allows the results to underpin a range of wider environmental projects across the life of the Tree Strategy.
- 4.2 The study was carried out by a specialist consultancy with the aim of providing a baseline understanding of the spatial extent and socio-

economic benefits of our tree population. This ensures the Council can maximise the benefits derived from trees by those who live and work in the district while maintaining a sustainable tree population.

- 4.3 The scope of the study was also set to include an assessment of canopy cover figures at a ward level with ONS data such as healthy life expectancy, hospital admissions, crime rates and indices of multiple deprivation as a comparison. The brief also set out to obtain an assessment of the ecosystem services provided by our tree population. A summary of the key findings of the assessment is contained in APPENDIX 3.
- 4.4 The results of this assessment will form the basis of a Tree Canopy Improvement Plan set to be researched and written in 2022 by a cross departmental working group. This will look to scope projects and policies to preserve and enhance our current tree population and be used to provide baseline information for wider Council environmental projects across the organisation.
- 4.5 Once published, the study will also be shared with partner organisations (such as community groups and Town / Parish Councils) to allow them to investigate ways in which they can manage and improve canopy levels in their areas.

5. KEY IMPACTS / RISKS

- 5.1 The Action Plan sets out key projects based on the sustainable management of the wider tree population of Huntingdonshire. This update highlights where work has been completed and where alterations are needed as a result of resource challenges and changes in government policies.
- 5.2 While there are likely to be future funding and resource requirements for projects set out in the Action Plan, endorsement of this update is key to ensuring that we maintain a sustainable and robust tree stock and its benefits to our communities can be maximised.

6. TIMETABLE FOR IMPLEMENTATION AND REVIEW

- 6.1 The 2020 Strategy will cover the Council's arboricultural functions across all services to 2030. It includes a robust monitoring programme (section 17) which sets out annual monitoring and reporting to Overview and Scrutiny Panel on the use of the document and Action Plan. This regular reporting also allows minor changes to be made to the content of the overall document, ensuring it consistently reflects the services provided by the Council and modern arboriculture.
- 6.2 An in-depth review is proposed at year 5 to allow any significant changes to be made without the need for a full review.

- 6.3 The Action Plan has been developed in such a way that the primary targets are set for the scoping of projects to be completed later in the strategy period. This allows Officers to fully explore options for all the objectives and present funding and resourcing options for each on a regular basis. These projects will then be the subject of separate funding bids.

7. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

- 7.1 The Action Plan and update aligns with the following aspirations of the Council's Corporate Plan:
- PLACE – Create, protect and enhance our safe and clean built and green environment.
 - PEOPLE – Support people to improve their health and well-being.

8. LEGAL IMPLICATIONS

- 8.1 The update to the Action Plan does not bring about any additional legal obligations for the Council. However, it does place focus on the Council's duty of care in respect of its tree management operations (across all service areas) and highlights our statutory functions and how they are met.

9. RESOURCE IMPLICATIONS

- 9.1 To allow the successful implementation of the Tree Strategy Action Plan, continual revenue funding for arboricultural services across the Council is required.
- 9.2 Where additional resources and/or funding is required to undertake standalone projects, these will be subject to additional revenue bids and funding cycles over the life of the strategy.

10. HEALTH IMPLICATIONS

- 10.1 Trees can have a significant positive impact on the health of our residents and improve our physical and mental wellbeing. The Action Plan seeks bring about projects that can harness these benefits over the life of the Tree Strategy.

11. OTHER IMPLICATIONS

- 11.1 **Climate change and environmental improvement:** The Action Plan update and commissioned Canopy Cover Assessment set about tasks and projects which can assist the Council in tackling wider environmental improvement and issues surrounding a changing climate.
- 11.2 Though the projects and objectives of the Action Plan are not an overall solution in tackling climate change across Huntingdonshire, trees are recognised as a key resource in managing environmental issues such as:

- Decreasing particulate pollution
- Improving air quality through carbon sequestration
- Decreasing water runoff and preventing nutrient loss in soils
- Improving urban drainage
- Providing urban cooling
- Creating and improving wildlife corridors

11.3 The 2020 Strategy and associated Action Plan places significant importance on these issues and sets about putting in place projects (such as identifying land for planting and assessing and increasing urban canopy cover) which a direct environment benefit can be realised.

12. **REASONS FOR THE RECOMMENDED DECISIONS**

12.1 The Action Plan provides a set of objectives to be achieved over the life of the Tree Strategy in support of its 7 key aims. These are focussed on ensuring a sustainable tree stock is created across Huntingdonshire.

12.2 This update sets out how the initial objectives have been actioned over 2021 and amends the Action Plan to reflect changes in priorities and resources to ensure the set objectives can be met.

13. **LIST OF APPENDICES INCLUDED**

Appendix 1 – Table showing progress with all objectives under the Tree Strategy Action Plan.

Appendix 2 – Canopy Cover Assessment Report

Appendix 3 – Canopy Cover Assessment Key Findings

14. **BACKGROUND PAPERS**

[Huntingdonshire Tree Strategy 2020 – 2030](#)
[Huntingdonshire Tree Strategy Action Plan.](#)

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APPENDIX 1. - Action Plan with updates Year 1. 2021

Tasks set in the Action Plan were allocated the following priority categories

Green	Long term projects which will either evolve over the course of the Action Plan or form part of our core day to day operations
Amber	Tasks that have already commenced or are less time and resource sensitive than those categorised as “red”.
Red	Projects that require immediate attention and additional resources

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Actions which required action in year are shown grey hatched.

Key Aim 1: To promote sustainable management of the Council’s trees through effective use of our resources

Objective	Priority	Expected outcomes	2021 Update	Status	Timescale
					Revised time scale
1. Developing a tree population that is healthy, varied in age and diverse in species.	Green	1. A healthy and diverse tree population where risk is managed to be “As Low as Reasonably Practicable” 2. Creation of a traceable record of management operations of Council trees.	This is an ongoing objective for the life of the strategy. No update for 2021.	On going	On-going over the duration of the Action Plan.
					No change
2. To ensure sufficient data and resources are in place to enable the efficient and sustainable management of the	Amber	1. Collaborative projects initiating investigations to address key issues with Huntingdonshire's tree population.	Outcome 1. Work is ongoing with Officers and will be reported on in 2022 Outcome 2. This work forms part of work currently underway to	On target	Currently in progress – view to be completed mid 2022

districts tree population.		2. Working towards a progressive movement increasing the canopy cover	assess the canopy cover of the district. See Key Aim 3.		No change
3. Ensure essential tree maintenance is met through proactive maintenance planning.	Green	1. Continued development of using Council approved Tree Surgery contractors & Arboricultural Consultants 2. Adoption of a priority system of maintenance programs for the Councils trees reflected in the Tree Strategy	Operations lead, Annual Tree maintenance programmes have been achieved for 2021-22 financial year and currently forming the same for 2022-23 using the Councils tree asset management system. Work has been prioritised as set in the Tree Strategy	On target	Currently in progress – view to be completed early 2022
					An annual review cycle of tree maintenance
4. Develop the current tree surveying & evaluation	Amber	1. Encompassing all trees under HDC ownership to be captured / recorded, creating a user-friendly data base of all trees that can be used to assess, develop, budget setting & forecasting, tree planting.	Outcome – integrated customer service and asset management software systems have been explored to assess business suitability. Currently Ezytreev tree surveying software is best suited for tree asset management. There are still on-going projects to upgrade the system.	On going	Undertake project scoping exercise by end financial year 2021
					Proposed revision to programme to finalise work by end of financial year 2022
5. Staff Training & Development	Red	1. Creation of an internal training and development programme for Council staff involved with managing arboricultural matters across all services.	This objective remains a priority across all HDC Arboricultural Functions. However, limited availability of resources (principally officer time) has prevented this objective from being completed and training programme put in place	Not completed	Training programme in place by end 2021

			This objective will form part of work programmed in for 2022.		Training to be in place by end 2022
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Key Aim 2: To maximise the environmental, economic and health benefits of trees across the district.

Objective	Priority	Expected outcomes	2021 Update	Status	Timescale
					Revised time scale
1. Promote excellence in arboriculture	Green	1. The Council continues to demonstrate working in accordance with industry best practice. 2. Adoption of new methods for working as per industry changes.	This is an ongoing objective for the life of the strategy. No update currently.	On going	On-going over the duration of the Action Plan
					No change
2. Tree retention & evaluation	Amber	1. Evidencing the importance of tree retention and investment	These objectives form part of work proposed later during the Action Plan period. No update for 2021.	On target	Undertake project scoping exercise by 2024
					No change
3. Developing a monetary value of Council trees.	Amber	1. Development of a monetary evaluation report of HDC trees within towns.	These are ongoing objectives proposed for review later during the life of the Action Plan. No update for 2021.	On target	Undertake project scoping exercise by 2024
					No change
4. Develop and promote tree biosecurity policy that reflects future environmental challenges	Red	1. Development and adoption of HDC Biosecurity Strategy which promotes the creation of a sustainable tree stock and the protection of our existing trees and woodlands. 2. Biosecurity policies and actions put in place to ensure we protect our tree stock across all services that interact with trees.	While these objectives remain essential, it is proposed to postpone work in this area until the finalisation of the current consultation on the Government's proposed Plant Biosecurity Strategy.	Not completed	Undertake project scoping exercise by end 2021. Undertake project scoping exercise by mid 2022.

5. Engage with Tree Warden Groups and Parish / Town Councils on industry changes.	Green	1. Provision of information surrounding current industry issues where necessary to the local Tree Wardens Network and Parish/Town Councils.	This is an ongoing objective for the life of the strategy. No update currently.	On going	Ongoing engagement over the life of the strategy.
					No change

Key Aim 3: To fulfil the Council's duty of care in respect of the management of its tree stock

Objective	Priority	Expected outcomes	2021 Update	Status	Timescale
					Revised time scale
1. Develop the Council's current tree surveying system	Amber	1. A review of current asset management systems which will evaluate the benefits and drawback of current tree surveying systems. 2. Investment in new equipment, with the view to create a tree data base that can be accessed by all members of Council staff that have a level of responsibility with survey Council trees 3. To seek modern computer hardware and software that is more user friendly than the current systems	Operation lead, different asset management systems have been explored including and partnership projects. The objective is still in progress as it requires budget availability and research for suitability & performance.	On going	Undertake project scoping exercise by end 2021.
					Extend timescale to end of 2022

2. Investigate and develop HDC “Trees in relation to buildings Subsidence” policy	Amber	<ol style="list-style-type: none"> 1. Creation of a robust policy that contains all essential guidelines on managing subsidence cases. 2. Creation of guidance for residents on how the Council deal with building movement around trees. 3. Developing a tree subsidence risk project (Councils trees) which promoted proactive prevention mitigation works. 	<p>Outcome 3. although the new Tree Strategy provides a follow process in managing tree related building subsidence claims, it is currently being explored with the Council’s insurers with particular focus on the risks and costs of adopting a programme for proactive prevention mitigation works.</p> <p>As this involve cross department & Officers, increase in timescale needs to be considered</p>		Undertake project scoping by and report options by end 1st Q 2022.
					To form part of project works during 2022
3. Investigate and develop a tree risk management system (TRMS)	Amber	<ol style="list-style-type: none"> 1. Adoption of a TRMS. 2. Creation of an accessible and tree risk report or data base. 	<p>These outcomes form part of ongoing works for Operations Arboriculture.</p> <p>TRM system has been explored, Officer and Staff have undergone training. The adopted system will need to be approved by members as it is a risk management system.</p> <p>This project will continue into 2022, with a view to have a TRMS in place by early 2023.</p>	<p>Status</p> <p>On going</p>	Undertake project scoping by end 2021 and report options by end 1st Q 2022.
					Completed by end of 2022
4. Encompass all trees owned or managed by HDC under one	Amber	<ol style="list-style-type: none"> 1. Creation and adoption of one central management regime for all service 	These are ongoing objectives proposed for review later during the life of the Action Plan.	On target	Ongoing project with the view to be completed by 2025

central management regime.	(recorded red in error)	areas with a responsibility of tree management.	No update for 2021.		No change
5. Update the Public tree maintenance requests system	Green	1. Develop a clear concise guidance document that is available for; public / Council officers / customer services. Contains information on how HDC maintains its trees and processes involved	These are ongoing objectives proposed for review later during the life of the Action Plan. No update for 2021.	On target	On-going over the duration of the Action Plan
					No change

Key Aim 4: To create a legacy of tree planting across the district

Objective	Priority	Expected outcomes	2021 Update	Status	Timescale
					Revised time scale
1. Continued development of the tree planting program	Green	1. Continuation of the annual tree planting program 2. Increase of canopy cover within the district	This is an ongoing objective for the life of the strategy. No update for 2021.	Ongoing	On-going over the duration of the Action Plan
					No change
2. Celebratory tree planting programme – revamp memorial tree program	Green	1. Review the current planting scheme and propose changes 2. Promote planting programme	This is an ongoing objective for the life of the strategy. No update for 2021.	Ongoing	On-going over the duration of the Action Plan
					No change
3. Increase urban canopy cover relative to available planting space and aim to increase overall urban tree canopy cover to a minimum of 20% by 2030.	Red	1. Commissioning of a canopy cover assessment. 2. Identification of appropriate canopy cover levels for land typographies across the district. 3. Creation of a programme to increase / maintain tree canopy cover across key area	Outcome 1. Complete	Part complete	Canopy Cover Assessment complete by mid-2021. Canopy cover action plan complete by mid-2022.

					No change
4. Take part in and support national tree planting events.	Green	1. Participation in planting events in line with Tree Week and other national initiatives.	This is an ongoing objective for the life of the strategy. No update for 2021.	Ongoing	Annual participation in national tree week and other events when possible.
					No change
5. Understand and improve establishment rates of new trees on development sites.	Amber	1. Monitoring of tree establishment rates planted as part of landscape schemes.	This objective remains a priority, however has been affected by staff changes and work on strategic projects.	Not completed	Undertake project scoping by end 2021 and report options by end 1 st Q 2022.
					Project scoping by mid 2022 and completion by end Q1 2023

Key Aim 5: To promote community engagement in all aspects of tree planting and management, realising the maximum benefits they can provide

Objective	Priority	Expected outcomes	2021 Update	Status	Timescale
					Revised time scale

1. Promote voluntary working parties (young trees in your area – ownership) and promote education events.	Green	1. Development of collaborative community tree planting projects	This is an ongoing objective for the life of the strategy. Operations lead, 2021 the council has developed partnership projects with local community groups.	On going	As and when opportunities arise.
					No change
2. Engage with national tree planting events	Green	As above	This is an ongoing objective for the life of the strategy. Operations lead, 2021 has seen tree planting commitments with the Queens Green Canopy Jubilee, community partnership tree planting projects.	On going	Follow annual organised events and national planting / management schemes. As and when opportunities arise.
					No change

Key Aim 6: Make efficient and strategic use of the Council's regulatory powers for the protection of trees of current and future value

Objective	Priority	Expected outcomes	2021 Update	Status	Timescale
					Revised time scale

1. Implement a rolling review programme for all existing Tree Preservation Orders (TPOs)	Amber	1. Completion of a review of existing TPOs over the life of the strategy. 2. A rolling review programme implemented for all existing and future TPOs.	These objective forms part of work proposed later during the Action Plan period. No update for 2021.	On target	Project plan to set by April 2022 and resourcing options presented.
2. To digitise the Councils data in relation to Tree Preservation Orders.	Red	1. Digitised TPO files for existing and historic orders.	All orders and their historic files have now been scanned. Work to explore the best methods for future date management will continue into 2022 and is likely to require additional resourcing.	Complete	Scanning and digitising complete. Data management works to be finalised in 2022 (resources depending)
3. Utilise the Council's website as a source of information in relation to protected trees.	Green	1. Electronic copies of all existing TPOs available on the HDC website. 2. Improved GIS mapping for public inspection of TPOd trees, including address search and key information.	Outcome 1. It is proposed to remove this outcome to allow for a full review of Tree Preservation Orders information management. Outcome 2. Improvements to the web-based mapping will now form part of Key Aim 6 Objective 2 as part of digitisation project for 2022.	On target	Outcome 2 to be completed by end 2022.
4. To keep methods for assessment of protected trees and applications for works under review in line with emerging industry best practice.	Green	1. Updated working and assessment methods when required	This is an ongoing objective for the life of the strategy. No update currently.	Ongoing	Reviews undertaken in line with industry changes and publication of new guidance. No change

5. Review standard conditions used for tree works applications.	Red	1. Review of all tree related conditions used for tree works applications.	This project is now complete.	Complete	Review complete by end 2021. Completed 2021
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Key Aim 7: To recognise, promote and protect important tree populations within Huntingdonshire

Objective	Priority	Expected outcomes	2021 Update	Status	Timescale
					Revised time scale
1. Locate important tree species populations and ancient / vet trees in HDC Ownership.	Green	1. Project to locate and map Ancient and Veteran trees in HDC ownership. 2. Development of a veteran and ancient tree management plan. 3. Develop / promote education and training in management techniques and practices among services who interact with ancient and veteran	These objectives form part of work proposed later during the Action Plan period. No update for 2021.	On target	Options for project resourcing developed and presented by 2026
					No Change
2. Promote the recording of ancient and veteran trees on the National Ancient Tree Inventory.	Green	1. Recording of ancient and veteran trees across the district and population of the National Tree Inventory website data.	This objective forms part of work proposed later during the Action Plan period. No update for 2021.	On target	Options for project resourcing developed and presented by 2026
					No change
3. Locate and record orchards in the ownership / management of HDC.	Green	1. Locate and evaluate all Orchards on HDC managed land.	These objectives form part of work proposed later during the Action Plan period.	On target	Options for project resourcing developed and presented by 2026

		2. Development of Action Plan for Orchard Site. 3. Review of site which may be suitable for new orchard planting.	No update for 2021.		No change
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APPENDIX 3. HDC Canopy Cover Assessment Report - Key Findings

Background:

In 2020 the Council endorsed the Huntingdonshire Tree Strategy 2020 – 2030 and the associated Action Plan.

A key project set out in the Action Plan was to commission a Canopy Cover¹ Assessment of the district in the first year of the plan period, providing a baseline understanding of the spatial extent and socio-economic benefits of tree population. Quantify our cover levels is an essential first step in managing our urban forests and ensuring the Council can maximise the benefits derived from trees by those who live and work in the district while maintaining a sustainable tree population.

The scope of the study was also set to include an assessment of canopy cover figures at a ward level with ONS data such as healthy life expectancy, hospital admissions, crime rates and indices of multiple deprivation. The brief also set out to obtain an assessment of the ecosystem services provided by our tree population. In early 2021, Treeconomics were commissioned to undertake an assessment of canopy cover and ecosystem services our current canopy cover provides. A copy of the report is attached.

Findings:

The report concludes the following:

- I. The overall canopy cover of the district of Huntingdonshire is estimated at 10%, ranging across wards from 24% to 3%.
- II. Cover is notably lower than Engadin average at 16% and significantly lower than the suggested 20% cover target set by Forest Research to maximise tree related benefits.
- III. Wards at centre of the district, typically have a greater canopy cover, with those in the northern part of the district being very low. However, this may be attributed to our landscape character in these areas.
- IV. The existing canopy cover significantly contributes to our environmental quality, with trees storing approximately 637,000 metric tonnes of carbon sequestering a further 25,000 metric tonnes of carbon a year.
- V. In terms of pollution uptake, our trees remove 3,100 tonnes of particulates a year at a value of £25 million annually
- VI. The environmental benefits of our tree cover in relation to flood alleviation is worth £4 million each year.
- VII. There is a direct correlation throughout the district between average house prices and canopy cover, with an average increase of £8,300 in areas of higher tree cover.
- VIII. Crime rates generally increase in areas throughout the district with lower tree canopy cover
- IX. The average number of hospital admissions in relation to canopy cover does not appear to show any major differences.
- X. There is a direct correlation between educational achievement levels and canopy cover with increased attainments levels in higher canopy cover areas.

¹ Canopy cover (also referred to as tree canopy cover and urban canopy cover) can be defined as the area of leaves, branches, and stems of trees covering the ground when viewed from above. It is a two-dimensional metric indicating the spread of tree canopy across an area.

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Overview and Scrutiny Work Programme 2021/22

Performance and Growth

In Progress

Topic	Membership & Scope	Lead Officer	Progress
Transport Strategy	Councillor I D Gardener Councillor P L R Gaskin Councillor M S Grice One vacancy	Corporate Director Place	Study has not commenced.
Asset Management Strategy	Councillor I D Gardener Councillor D A Giles	Jackie Goldby/Justin Andrews	<p>1st February 2021 – Members met with the Interim Commercial Estates Manager and provided input and feedback into the Strategy.</p> <p>Next Step The Strategy will be presented to Overview and Scrutiny in Autumn 2021.</p>
Market Towns	Councillor B S Chapman Councillor S J Corney Councillor D B Dew Councillor A Roberts Councillor T D Sanderson	Oliver Morley	<p>16th November 2021 – Members met to complete scoping document.</p> <p>December 2021 – Members heard from the Corporate Director – People and selected a focus for the group.</p> <p>Next Step The focus of the group will be presented to the Corporate Director – Place with resulting actions reported back to the scheduled meetings.</p>

Customers and Partnerships

In Progress

Topic	Membership & Scope	Lead Officer	Progress
Digital Strategy	Councillor D M Tysoe Councillor R J West	Tony Evans	Next Step The Digital Strategy will follow the completion of the Core Service Strategy.
Climate Change Strategy	Councillor T D Alban Councillor Mrs S R Wilson One Vacancy	Neil Sloper	18th October 2020 – The Democratic Services Officer (Scrutiny) attended the Centre for Public Scrutiny and Local Government Association Scrutinising Climate Action Webinar on 18th September. Next Step Research is being undertaken with an expected consultation due in Spring 2022.
Strategic Review of Markets	Councillor B S Banks Councillor S J Corney Councillor Ms A Dickinson Councillor Mrs A Diaz (also the Executive Councillor for Operations and Environment, Councillor Mrs M L Beuttell)	George McDowell	5th November 2020 – The Panel received a report and suggested scoping document for the Strategic Review of Markets. Members agreed to endorse the approach and aims as set out in the scoping document and appointed five O&S Members to join the Executive Councillor for Operations and Environment in conducting the Strategic Review.

	To conduct a Strategic Review of HDC Markets and produce a Vision statement and a Strategy.		<p>18th February 2021 – The review commenced and Members discussed the survey.</p> <p>23rd March 2021 – Members reviewed the survey and provided feedback.</p> <p>22nd June 2021 – Members reviewed the results of the survey and provided feedback.</p> <p>20th July 2021 – Members agreed that a survey of market traders would be undertaken over the summer.</p> <p>Next Step – The report will be presented to the Panel in March 2022.</p>
Waste Strategy	Councillor Ms A Dickinson Councillor D A Giles Councillor Mrs S Smith Councillor Mrs S R Wilson	Neil Sloper	<p>Study has not commenced.</p> <p>Update (provided on 24th November 2020) – The delivery of HDC's Waste Strategy is linked to two other strategies. The first is DEFRA's Resources and Waste Strategy. This strategy determines any changes to waste collection practices and the options available for the collection of household waste. This has been delayed until spring 2021.</p>

			<p>The second is the RECAP (Cambridgeshire and Peterborough Waste Partnership) Waste Strategy, which is the parent strategy to HDC's Waste Strategy. The partnership has conducted modelling work with DEFRA to look at the impacts and alternatives of different approaches to waste and recycling collection models but is unable to continue the work until DEFRA's strategy is clear.</p> <p>The delay in the delivery of DEFRA's Strategy has had a knock-on effect for the expected date of RECAP's Strategy, meaning that the delivery of HDC's Strategy has been delayed until January 2022.</p>
Lifelong Health – Part Two	<p>Councillor S J Criswell Councillor Mrs A Dickinson Councillor K P Gulson Councillor Mrs S Smith Councillor Mrs S R Wilson One vacancy</p> <ul style="list-style-type: none"> Identify ways of developing better health outcomes for residents. Identify the benefits of a whole system approach for the Council. 	Oliver Morley	<p>12th September 2019 – The Panel received the final report of Part One and agreed to continue the study under the guise of 'Part Two'.</p> <p>14th October 2019 – The Task and Finish Group met with Liz Robin, Public Health.</p> <p>10th December 2019 – Following the presentation of the Part One report to Cabinet and the meeting with the Director of Public Health, the Task and Finish</p>

			<p>Group met to refocus the scope of the study. The study will now focus primarily on collaboration with Parish & Town Councils and community groups in order to improve residents' physical activity and well-being.</p> <p>13th January 2020 – The Task and Finish Group received a presentation from Active Lifestyles and assessed the interaction the service has with Parish & Town Councils and community groups.</p> <p>28th January 2020 – Alyce Barber, Community Development Officer, attended and informed Members of her work with projects that helps build social contact, builds support networks and addresses mental health issues. Members will also discuss the evidence that links an individual's mental health with physical health.</p> <p>12th February 2020 – The Task and Finish Group received and discussed a number of case studies.</p> <p>26th November 2020 – The Group met and conducted an evidence review. Members recognised that the health issues discussed were around before the pandemic, however they have been</p>
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			<p>affected by it. Despite this, it was decided that any health plan for the District should look beyond the pandemic and be a post Covid-19 plan. The Group decided that the recommendations should be focused on the following themes: access to healthy food, mental well-being and physical health.</p> <p>Next Step – A final report is in the process of being drafted.</p>

Completed

Topic	Membership & Scope	Lead Officer	Progress
Health	Councillor M Haines Councillor Mrs M Kadewere Councillor T D Sanderson Councillor Mrs S Smith Councillor Mrs S Wilson	TBC	<p>17th November 2021 – Members met to complete scoping document.</p> <p>December 2021 – A presentation from Oliver Morley was arranged, following which, it was decided to disband the group.</p>
Flooding Review	<p>Councillor Mrs S J Conboy Councillor S J Corney Councillor I D Gardener Councillor D M Tysoe Councillor R J West</p> <p>Compile and review evidence (quantitative and qualitative) relating to the December 2020 flooding events, to:</p> <ol style="list-style-type: none"> 1) Understand what happened. 2) Review the response. <p>Consider future prevention/mitigation.</p>	Corporate Director Place	<p>28th January 2021 – The Task and Finish Group met and began the review.</p> <p>25th February 2021 – Quinton Carroll, Hilary Ellis, Sue Grace and Emyr Price of Cambridgeshire County Council attended the meeting and answered Members’ questions.</p> <p>11th March 2021 – Paul Burrows and Phillipa Hulme of the Environment Agency attended the meeting and answered Members’ questions.</p> <p>July 2021 The final report was presented to the Panel and Cabinet.</p> <p>October 2021 Cabinet feedback was presented to the Panel.</p>

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